



BUILDINGS AND WORKS COMMITTEE MEETING - V

Dated: 23-11-2024

Time: 3.00 PM

Members Present: Enclosed

Minutes of Meeting

The fifth Buildings and Works Committee meeting was held in the Board Room at 3:00 p.m. on 23/11/2024. The Principal welcomed the members, and the Civil HoD presented the agenda.

Agenda

- 5.1: To present the minutes of last meeting and action taken
- 5.2: To review the construction works completed this semester
- 5.3: To review the maintenance works completed this semester
- 5.4: To consider the construction and maintenance works in the coming semester
- 5.5: Other matters
- 5.1: To present the minutes of last meeting and action taken**

S.No	Discussion	Action taken	Remarks
1	Works completed this semester were noted down by the Committee members.	The 300kw solar panel is installed and commissioning is in process.	The necessary steps have been taken to commission the solar panel.

2	The committee members recommended the proposed construction and Maintenance works	Construction Work Shed work in Rock hostel, road for generator shed and Closing the ways to prevent the unauthorized leaving of the students were completed. Maintenance works Underground Electrical Line from John Smeaton block to gate II was in process, all other maintenance work was completed.	Accessible toilets in all blocks, along with a ramp and lift in the John Smeaton block, are included in the proposed works for the current semester.
3	Provision of staff toilet, Provision of visitor room in ladies hostel, lighting arrangement along road and SOP board for every process in college were recommended.	In process	The locations for the staff toilets were identified, and the need for lighting arrangements along the road was discussed in the meeting.

5.2: To review the Construction Works completed this semester

Road for generator shed making new furniture for new faculty and second year AI class, shed work in Rock hostel, class room for first year CSE, Closing the ways to prevent the unauthorized leaving of the students, Dias in MBA class room, Security Cabin at Jas hostel, instrument bed in Structural lab and air hole covering in ladies hostel were completed for the amount of Rs.13, 05,102. The above was approved by the Building Committee members.

5.3: To review the maintenance works completed this semester

Maintenance works made in the odd semester 2024 – 2025 were presented. That list contains the Civil, Electrical, Plumbing and Carpentry works done in the last semester. The amount spent was Rs.3,29,227 for Civil maintenance works, Rs.3,36,707 for Electrical works, Rs.1,00,500 for plumbing maintenance works and Rs.7,55,752 for carpentry works. This was approved by the Building Committee members.

5.4: To consider the construction and maintenance works in the coming semester

The construction and maintenance works to be done in the next semester were presented with the estimated amount as stated below.

Construction Work

S.No.	Nature of Work	Amount (Rs)
1	Alteration of Drawing hall (3classes, 1 computer lab, 1 staff room)	2,72,000
2	MCA classes in Bishop Leon Tharmaraj block (2 classes, 1 HOD room, 1 Staff Room, 1 computer lab, 2 set of toilets)	10,61,000
3	Class rooms above old generator room (2 UG classes, 2 PG classes, 1 computer lab)	1,00,00,000
4	Road Work towards Morning Star polytechnic college	50,00,000
5	Lift in John Smeaton block	12,00,000
6	Ramp in John Smeaton block	20,000
7	Accessible toilet in all blocks	1,60,000
Total		1,80,18,000

Maintenance Work

S.No.	Nature of Work	Amount (Rs)
1	Underground Electrical Line from John Smeaton block to gate II	6, 00,000
2	Drainage work in Structural Engineering lab	1,00,000
3	Painting work in class rooms	10,00,000
Total		17,00,000

The road work towards Morning Star Polytechnic College was discussed, and it was recommended to begin with the initial formation of the road. Additionally, for the construction of classrooms above the old generator room, the committee recommended checking the stability of the existing structure.

The committee recommended the construction and maintenance works requested by the Departments with the above recommendations.

4.5: Other matters

There was dampness in the electrical machines lab due to a termite infestation, the committee recommended applying pest control treatment to the lab's surface.

Members present:

Sl.No.	Name	Designation
1.	Rev.Fr.R.Xavier Raj	Bursar, SXCCE
2.	Dr.J. Maheswaran	Principal, SXCCE
3.	Mr. M. Jeyaraj	Management member
4.	Mr.T.R. Stalin Christopher	Management member
5.	Dr.I. Jessy Mol	HoD/CE, SXCCE
6.	Dr.M.John Bosco	AHoD/ EEE, SXCCE
7.	Dr.S. Frank Stephen	AP/CE, SXCCE
8.	Mr.Maria Benzilal	Estate Officer, SXCCE





Fr. S. Godwin
Rev. Fr. S. Godwin Selva Justus
Correspondent

M. Jeyaraj
Mr. M. Jeyaraj
Management member

Dr. M. John Bosco
Dr. M. John Bosco
AHO, EEE

Rev. Fr. R. Xavier Raj
Rev. Fr. R. Xavier Raj
Bursar

Mr. T. R. Stalin Christopher
Mr. T. R. Stalin Christopher
Management member

Dr. S. Frank Stephen
Dr. S. Frank Stephen
AP/CE

Dr. J. Maheswaran
Dr. J. Maheswaran
Principal

Dr. I. Jessy Mol
Dr. I. Jessy Mol
HoD, Civil

Mr. Maria Benzilal
Mr. Maria Benzilal
Estate Officer